



SECURITY DEPARTMENT APPENDIX M1

Information on the security rules of Dreher

ADMITTANCE

- The grounds of the Company may only be entered for work purposes with admission; the admission must be requested from the Security Department in advance, using the standard request sheet
 - (katalin.magyar@dreher.sabmiller.com, SECURITY@dreher.sabmiller.com, or fax number **061 432 9734**).
- In an extraordinary case, when the standard request sheet can not be filled in, the administrator of the contractor may also state the intention to enter by phone **06 1 432-9786**, if the name and data of the person entitled to proceed (contractor) was previously sent to Security Department. In this case the admission shall be requested, using the standard request sheet, posteriorly, on the next working day.
- One may only enter the sites by vehicle if such objects have to be forwarded that are not transportable by hand, or if the use of a vehicle is needed for working. Only the driver can be in the vehicle; in justified cases the passengers have to identify themselves by their ID card before entering the site.
- If work is done during the weekend, admission must be requested from Security Department every week separately, until Friday 12:00 the latest.
- The grounds of Dreher may only be entered in normal, uniform working clothes bearing the Company's name.

BEING IN THE GROUNDS OF THE COMPANY

- contractor may only be at the exact place of the work.
- Only the buffet and the welfare rooms, specified by the project manager of Dreher Ltd., may be visited during breaks; the canteen may not be used.
- A separate permission shall be requested from Security Department for parking with a vehicle (standard entrance request sheet). The vehicle must be parked at the site of the working, not obstructing traffic.
- The numbered parking places may only be used by the top managers of Dreher Ltd.
- Sound-and-picture recording devices may only be used within the sites of Dreher Ltd. with the permission of the Director of Security Department.
- In accordance with the instructions of the Director of Security Department, the watch officer may do breathalyzing and may check the admission and drive-in permits any time during the work.
- The contractor shall see to the protection of its valuables brought in to the sites; Dreher Ltd. shall take no responsibility for them.

LEAVING

- Every object (including own materials) must be accompanied by a consignment note, thus the objects have to be shown to the security officer when the site is entered, a consignment note has to be made out and in case of leaving the site the consignment note has to be shown to the security officer.
- Objects in Dreher's possession may only be taken out with a consignment note made out and verified by the top manager of the area.